



## PUBLIC WORKS DEPARTMENT

### PROCEDURES FOR THE USE OF ANIMAL TRAP SUPPLIED BY THE TOWN OF CHEVERLY, DEPARTMENT OF PUBLIC WORKS

The following procedures are established and must be adhered to by citizens using town supplied animal traps to assure humane treatment to stray animals trapped in these cages.

#### **RULES FOR TRAP USE**

- A. Do not set the trap when you will be at work or away from your residence for an extended period of time.
- B. Do not set the trap when it is expected to rain or in rainy weather.
- C. Trap recipient must supply bait.
- D. All traps **MUST BE UNSET BY 10:00 PM**, they may be reset again at **6:00 AM**
- E. IN HOT WEATHER: Place the trap in a shaded or protected area.
- F. IN COLD WEATHER: Do not set the trap when the temperature is expected to fall below 45 degrees.

**Town traps are lent for a period of one week.** The resident **must** return the trap promptly after this period of time. The recipient can also arrange to drop the trap off at the Community Center by calling 773-8360 during normal hours (9:00 am to 5:00 pm, Monday – Friday). The recipient can obtain another trap by putting his or her name on the waiting list.

Call County Animal Control at 301-499-8300 **IMMEDIATELY WHEN THE ANIMAL IS TRAPPED**. This is extremely important so the Animal Warden can transport the animal to the appropriate facility. In addition, trapped animals are disturbed by being trapped and may be a nuisance for your neighbors by making noise for a period of time. Your prompt assistance in the handling of these matters is requested.

The Town is not responsible for damage to the property of the trap recipient caused by skunks or other trapped animals in Town supplied traps. The trap recipient is responsible for all clean up.

Failure to adhere to all the above instructions will be cause for trap removal. If this becomes necessary, traps will not be supplied again to the trap recipient or address where trap was provided.

I have read all of the above rules and agree to follow them; I have received a copy.

\_\_\_\_\_  
(Resident's Signature)

\_\_\_\_\_  
(Date trap was issued)

\_\_\_\_\_  
(Resident's Address)

\_\_\_\_\_  
(Trap used for)

\_\_\_\_\_  
(Resident's Telephone Number)

\_\_\_\_\_  
(Trap issued by)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Returned Date)